

**Labette County Board of Commissioners**  
**February 18, 2019**

**Convene**

Chairman T. Douglas Allen called the regular session of the Labette County Board of Commissioners to order at 9:00 a.m. on February 18, 2019 at the Commission Room. Attendance: Lonie R. Addis, Present: T. Douglas Allen, Present: Fred E. Vail, Present.

**Others Present for the Meeting**

County Counselor Brian K. Johnson and County Clerk Peggy Minor.

**Media present**

Rena Russell from the Labette Avenue and Ray Nolting from the Parsons Sun.

**Approval of Minutes**

Chairman T. Douglas Allen made a motion to approve prior the minutes dates February 11, 2019 as submitted. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

**Appraiser – Copier Service Contract**

Commissioner Fred E. Vail made a motion to authorize the chairman's signature on a Service Contract between McCarty's Office Machines, Inc. and Labette County for the Appraiser's Office for a Canon IRADVC350if copier Serial No. QNN07563 SYS#26857 for a monthly charge of \$14.00 which includes 500 black/white copies with excess copies billed at \$0.017 per page; all color copies will be billed at \$0.10 per page. This covers the period from February 18, 2019 to February 18, 2020. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

**Great Plains Industrial Park (GPIP) – GPDA Updates**

GPIP Project Manager Becky Dantic and Property Manager Tim Peoples from GPDA gave various updates concerning the GPIP. Some of the updates were concerning the following: renegotiating – Army Memorandum of Agreement – have engaged PSU to help with this response; water line project completed – first month of full usage of new system – January 2018 pulled 5.2 million gallons of water from river lost 3.2 million in flushing and leaks – January 2019 pulled 3.6 million and lost less than a million in flushing and leaks – results sound promising; brief discussion of D & Z water rights; discussed why the water lines have to be flushed; EDA Grant for water project was for up to a million dollars – the final figure came in just over \$900,000 – so came in under budget – it was a 50/50 match grant; and presented Commissioners with a breakdown of their 2019 approved budget.

**Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Brian K. Johnson and Emergency Management Director/Sanitation Officer Charlie Morse for a period of ten minutes to reconvene at 9:56 a.m.

**Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for Security Reasons. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Brian K. Johnson, County Attorney Stephen Jones, Sheriff Darren Eichinger, Treasurer Crystal Addis, Register of Deeds Julie Becker and County Clerk Peggy Minor for a period of forty-five minutes to reconvene at 10:46 a.m.

**Personnel Policy Amendments and Weather-Related Issues**

Commissioners discussed the closing of county offices during icy or snowy weather and the how the Personnel Policy is written up to support what they decide. An Elected Official can close their office at will but those employees are still constrained by county policy. Current policy is no working from home and if absent from

work because of weather even if their employer tells them not to – they still must take leave. An Elected Official or Department Head does not have the authority to close a county building only the County Commissioners may do so. If an employee does not work – we do not pay them. After further discussion – the current Personnel Policy was reviewed to make sure it specially addressed all of these issues.

Commissioner Fred E. Vail made a motion to approve the following amendment changes to the Labette County Personnel Policy:

- (1) Sick Leave cannot be used for inclement weather or closure.
- (2) Employees are not allowed to work from home unless given prior approval by the Labette County Board of County Commissioners.
- (3) The Labette County Clerk is required to keep adequate records of an employee's time. If an employee fails to clock in, there is no adequate record to show time worked and the employee cannot be paid. It is the employee's responsibility to clock in and out.
- (4) All buildings shall remain open and employees must report to work unless the buildings are closed due to holiday or by the decision of the Labette County Board of Commissioners.

T. Douglas Allen seconded the motion. Commissioner Addis did ask the County Clerk, as head of HR, if she agreed with the decision and her answer was yes. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Chairman T. Douglas Allen made a motion that according to the Commission discussions and advice of the County Counselor, with the concurrence of our HR Head, to pay the employees that were told to work from home this time and up to the point where this is discussed with the Elected Official; if this was done again last week or Friday that would be covered but from there on forward it would not be covered. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **Work Session**

Commissioner recessed into a work session at 11:27 a.m. The regular session reconvened at 12:22 p.m.

### **Adjournment**

There being no further business before the Board of Commissioners the meeting adjourned at 12:22 p.m. until 9:00 a.m., Monday, February 25, 2019.

Attest

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County Clerk Peggy Minor

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Chairman, T. Douglas Allen