



**LABETTE COUNTY**  
For the Great Plains Industrial Park  
CODES ADMINISTRATION  
1902 SOUTH HIGHWAY 59, BLDG. C.  
PARSONS, KANSAS 67357  
(620) 421-4350  
FAX (620) 421-2324



**PERMIT APPLICATION  
(COMMERCIAL BUILDING/TENANT)**

**APPLICANT, PLEASE COMPLETE ALL OF THE FOLLOWING INFORMATION (PLEASE PRINT)**

1) Project Name: \_\_\_\_\_

2) Project Address: \_\_\_\_\_

3) Scope of Work (New Building, Building Addition, Tenant): \_\_\_\_\_

4) Number of Submitted Plans: \_\_\_\_\_ Specs: \_\_\_\_\_ Run off plan: \_\_\_\_\_ Soils Rpts: \_\_\_\_\_

Additional information submitted: \_\_\_\_\_

**PLEASE LIST ADDRESS TO WHICH CODES ADMINISTRATION IS TO SEND PLAN REVIEW COMMENTS:**

5) Applicants Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, Street, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

6) Design Professional in Charge: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, Street, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**COMMERCIAL BUILDING PERMITS WILL ONLY BE ISSUED TO COMPANIES LICENSED IN THE STATE OF KANSAS. ALL PLANS MUST BE DRAWN TO SCALE AND BEAR THE SEAL OF AN ARCHITECT/ENGINEER REGISTERED IN THE STATE OF KANSAS.**

**Project Valuation**

Total Project Valuation (Plus Mech, Plbg, Elec, Sprklr, Etc., Excluding Site Improvements and property): \*\$ \_\_\_\_\_

\*PROVIDE SEPARATE TOTAL PROJECT AND BUILDING VALUATIONS. IF THE PROJECT CONTAINS SEPARATE BUILDINGS, PERMIT FEES SHALL BE CALCULATED SEPARATELY FOR EACH BUILDING.

**Tenant Information**

Provide a description of the proposed use for the space. Indicate the nature of the business and the type of daily activities to be performed.

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## **Special Inspections**

List applicable types of work which require Special Inspections per the International Building Code, Chapter 17.

- Placement of Reinforced Concrete
- Testing of Reinforced Concrete
- Placement of Reinforced Steel
- Prestressing Concrete
- Bolts Installed in Concrete
- Verifications of Soils
- Excavation and Filling
- Drilled Piers or Piles
- Earth Retaining Structure
- Inspection of Precast Fabricator
- Erection of Precast Concrete
- Structural Welding
- High Strength Bolting
- Steel Frame Inspection
- Inspection of Structural Steel Fabricator
- Inspection of Metal Building Fabricator
- Sprayed Fire Resistant Materials
- Structural Masonry
- EIFS Insulation/Finish System
- Smoke Control System
- Seismic Resistance
- Other \_\_\_\_\_

## **Deferred submittals:**

- Truss design package
- Metal building design package
- Precast concrete design package
- Fire suppression system design package
- Fire alarm system design package
- Other: \_\_\_\_\_ please include a copy of prior approval of any other deferred submittal items.

**Subcontractors**

Provide the name of the subcontractors performing the work in the following areas.

- Mechanical \_\_\_\_\_
- Electrical \_\_\_\_\_
- Plumbing \_\_\_\_\_

**Notice**

**CONSTRUCTION IS CONTINGENT UPON OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM LOCAL, COUNTY, STATE AND/OR FEDERAL AUTHORITIES, AS APPLICABLE. SEPARATE PERMITS REQUIRED FOR ELECTRICAL, PLUMBING, HEATING AND AIR CONDITIONING, AND SEWER. THIS PERMIT BECOMES NULL AND VOID IF SUBSTANTIAL CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN TWO YEARS OF DEVELOPMENT APPROVAL OR A RESUBMITTAL WILL BE REQUIRED. TIME EXTENSIONS MAY BE GRANTED AT THE DISCRETION OF THE LCZA.**

**I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.**

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SIGNATURE OF OWNER OR AUTHORIZED AGENT

DATE

**LCZA OFFICE USE ONLY**

**Tracking Number:** \_\_\_\_\_ **Permit Number:** \_\_\_\_\_

**Processed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_