

Labette County Board of Commissioners
January 11, 2021

Convene

Chairman Lonie R. Addis called the regular session of the Labette County Board of Commissioners to order at 9:00 a.m. on January 11, 2021 at the Commission Room. Attendance: Lonie R. Addis, Present, Brian C. Kinzie, Present, Cole J. Proehl, Present.

Others Present for the Meeting

County Counselor Brian K. Johnson, and County Clerk Gena Landis.

Media Present

Ray Nolting from the Parsons Sun, and Matt Jordan from KGGF Radio.

Commissioner Brian Kinzie made a motion to elect Lonie R. Addis as Chairman to the Board of Commissioners for 2021. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Chairman Lonie R. Addis made a motion to elect Brian C. Kinzie as Vice Chairman to the Board of Commissioners for 2021. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-01-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to approve and execute Resolution No. 2021-01-A designating the Labette County 2021 Holidays as follows:

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|---------------------------------|------------------------------|
| Martin Luther King Jr. Birthday | Monday, January 18, 2021 |
| Memorial Day | Monday, May 31, 2021 |
| Independence Day | Monday, July 5, 2021 |
| Labor Day | Monday, September 6, 2021 |
| Veterans Day | Wednesday, November 11, 2021 |
| Thanksgiving Day | Thursday, November 25, 2021 |
| Thanksgiving – Day After | Friday, November 26, 2021 |
| Christmas Eve | Thursday, December 23, 2021 |
| Christmas | Friday, December 24, 2021 |
| New Year's | Monday, January 3, 2022 |

Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-02-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to approve and execute Resolution No. 2021-02-A – (GAAP Waiver) pursuant to the governing body found that financial statements and financial reports prepared in conformity with generally accepted accounting principles are of no significant value to the governing body or members of the general public of this municipality, pertaining to the year 2021. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-03-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to approve and execute Resolution No. 2021-03-A designating all Banks within Labette County as depositories for 2021; the depositories by name are Commercial Bank with locations in Parsons and Oswego, Bank of Commerce with branch offices located in Chetopa and Parsons; Community National Bank with locations in Edna and Parsons; Labette Bank with branch offices in Altamont, Oswego and Parsons; and Great Southern Bank with a branch

office located in Parsons. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-04-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to approve and execute Resolution No. 2021-04-A designating the Labette Avenue as the legal county newspaper for all legal publications for Labette County for 2021 at two-thirds their regular rate; further be it resolved that the Parsons Sun will cooperate and publish the same at two-thirds their regular rate and that said publication be published for 2021 to comply with KSA 64-101(b). Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-05-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to approve and execute Resolution 2021-05-A stipulating that a regular meeting of the Labette County Board of Commissioners shall be construed as follows: Every Monday morning beginning at 9:00 a.m. or in the event if a holiday falls on Monday, then the following Tuesday to include the Tuesday after Columbus Day when the county exercises their annual health fair/in-service day. A regular meeting shall also be the last working day of each month commencing at 9:00 a.m. All other meetings of the Board shall be interpreted as special meetings and business shall be limited to items for which the meeting is called, or items listed on an agenda or both. This rescinds Resolution 2006-38-L, Resolution 2012-10-A (which was incorrectly numbered 2013-10-A) Resolution 2013-10-A and Resolution 2017-20-A. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-06-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to adopt and execute Resolution No. 2021-06-A concerning meal allowances; the meal allowances are as follows: Breakfast - \$14.00, Lunch - \$17.00 and Dinner - \$30.00; it also describes the entire meal policy and the prohibition against alcoholic beverages as part of a meal. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Resolution No. 2021-07-A

Commissioner Cole J. Proehl made a motion for the Board of Commissioners to appoint Brian C. Kinzie to a General Commission Member Position on the Southeast Kansas Regional Planning Commission and as an alternate on the Executive Board in the absence of Commissioner Addis, to serve in this capacity until December 31, 2021. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Attorney Credit Card

Commissioners agreed to authorize the County Attorney to have his updated department credit card.

Credit Card

Commissioners signed a letter to Labette Bank, stopping the credit card for former Commissioner Fred E. Vail. All three Commissioners signed.

Micro Loan 99-ML-003 – Semi Annual Program Income Report

Commissioner Cole J. Proehl made a motion to authorize the chairman's signature on the semi-annual Program Income Report for Micro Loan 99-ML-003 for period ending December 31, 2020 with a current total of \$0.00. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

FFCRA Extension

Commissioner Cole J. Proehl made a motion to extend the Families First Coronavirus Response Act from January 1, 2021 through December 31, 2021. This entitles employees 80 total hours of Employer Paid Sick Leave as well as the Expanded FMLA which provides 2/3 pay after the first 10 days off for specified COVID-19

related reasons. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Accounts Payable - 2020

Chairman Lonie R. Addis made a motion to approve the following checks: Accounts Payable check numbers, 23255 through 23335 in the amount of \$77,000.38 for 2020 expenditures. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes) Cole J. Proehl (Yes).

Accounts Payable – 2021

Chairman Lonie R. Addis made a motion to approve the following checks: Accounts Payable check numbers 23254 and 23336 through 23392 in the amount of \$534,333.74 for 2021 expenditures. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Fund #165

Chairman Lonie R. Addis made a motion to transfer \$9,927.18 from Fund 539 to the county share of the Great Plains Fund 165. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Approval of Minutes

Commissioner Cole J. Proehl made a motion to approve the minutes of December 31, 2020 as submitted. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Abstain), Cole J. Proehl (Yes),

Road Discussion – Jack Dyke

County resident Jack Dyke talked to Commissioners about road issues on Elk Road between 26,000 and 27,000 Roads. Public Works Director Sandy Krider will check on the matter.

Executive Session

Chairman Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. Cole J. Proehl seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes) Cole J. Proehl (Yes). Also present was County Counselor Brian K. Johnson for ten minutes to reconvene at 10:50 a.m.

Executive Session

Chairman Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes) Cole J. Proehl (Yes). Also present was County Counselor Brian K. Johnson for five minutes to reconvene at 10:57 a.m.

APCO Appointment

Cole J. Proehl made a motion to authorize the Chairman's signature on an Association of Public Safety Communication Officers Declaration of Candidacy, which allows Brandy Grassl to hold the Kansas APCO Treasurer position until December 2023. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Commission Meeting Time Change

The Commission meeting for January 19, 2021 will begin at 10:30 a.m.

Work Session

Commissioners recessed into a Work Session at 11:15 a.m. in order to travel to Parsons to have lunch at the Kitchen Pass, and then proceed to Labette Health to meet as the Board of Health.

Reconvene – Board of Health

The Labette County Commissioners reconvened at 1:30 p.m. as the Board of Health. Those present were Chairman Lonie R. Addis, Commissioner Brian C. Kinzie, Commissioner Cole C. Proehl, Brian Williams, President and CEO of Labette Health, Dr. Sonya Culver, Medical Director, Tracy Gilmore, Pharmacist-in-Charge, Lisa Hoppock, Public Health Administrator, Tammie Murdock, Administrative Assistant, Charlie Morse, Sanitation

Officer/EOC Director, Janelle Weidert, RN, Susan Jones, RN, Angie Hammack, LPN, Brian K. Johnson, County Counselor, Ray Nolting, Parsons Sun, Matt Jordan, KGGF Radio and Gena Landis, County Clerk. Brian Williams spoke about how Labette Health is handling the COVID-19 Pandemic and vaccine disbursement, and Dr. Culver also talked about dealing with the Pandemic.

Labette County Health Department – Presentation

Health Department Administrator Lisa Hoppock and her employees gave updates about some of the programs they were involved with in 2020. Sanitation/Environment, Opioid Grant, Car Seat Clinics, Childcare Licensing, Clinical Services & Immunizations, WIC, Communicable Diseases, USD 506 School Nursing, and CPR/First Aid Classes, as well as how the department is dealing with the COVID-19 pandemic.

Pharmacist-in-Charge Agreement

Commissioner Cole J. Proehl made a motion to authorize the chairman of the Labette County Board of Commissioners, acting as the chairman of the Board of Health, to sign the Pharmacist-in-Charge agreement with Tracy Gilmore; the agreement is effective from January 1, 2021 and ends at 11:59 p.m., December 31, 2021. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Medical Director Agreement

Commissioner Cole J. Proehl made a motion to authorize the chairman of the Labette County Board of Commissioners, acting as the chairman of the Board of Health, to sign the Medical Director Agreement with Dr. Sonya Culver, D. O.; The agreement went into effect January 1, 2021 and extends through December 31, 2021 at 11:59 p.m. Brian C. Kinzie seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), Brian C. Kinzie (Yes), Cole J. Proehl (Yes).

Adjournment – Board of Health

The Labette County Board of Health adjourned at 2:43 p.m. The Board of Commissioners reconvened at 2:43 p.m.

Adjournment

There being no further business before the Board of Commissioners, the meeting adjourned at 2:43 p.m. until 10:30 a.m. Tuesday, January 19, 2021.

Attest

County Clerk, Gena Landis

Chairman, Lonie R. Addis