

Labette County Board of Commissioners
February 24, 2020

Convene

Chairman Lonie R. Addis called the regular session of the Labette County Board of Commissioners to order at 9:00 a.m. on February 24, 2020 at the Commission Room. Attendance: Lonie R. Addis, Present: T. Douglas Allen, Present: Fred E. Vail, Present.

Others Present for the Meeting

County Counselor Brian K. Johnson and County Clerk Gena Landis.

Media present

Ray Nolting from the Parsons Sun, Rena Russell from the Labette Avenue, Matt Jordan from KGGF Radio.

Records Destruction – County Clerk’s Office - Payroll

Commissioner T. Douglas Allen made a motion at the request of the Labette County Clerk to authorize the Board of County Commissioners’ signatures on the letter approving the following records for destruction – All records listed are prior to 2014 with the exception of Work Comp:

1. Time Cards and Leave Request Slips
2. Payroll records and other supporting documents
3. FMLA Records
4. DOT Drug Testing Results
5. Work Comp Records 11 years (2009)

Records Destruction – Election

All records listed are for 2017 and prior.

1. Appointments and oaths of office of election board members
2. Affidavits and Advance voting and mail ballot envelopes containing voters’ declarations
3. All other election records used at polling places
4. Declination forms maintained by voter registration agencies and division of motor vehicles
5. Confirmation notices and responses
6. Ballots (county, city, school district and township ballots – retention 6 months)
7. Ballots (state & national prior to 2017 – retention 22 months)
8. Registration lists prior to 2013
9. Poll Books prior to 2013
10. Party Affiliation lists prior to 2013
11. Statements of Substantial Financial Interests
12. Tally Sheets
13. Voter Registration cancellation

Records Destruction – Accounts Payable

All records are for 2016 and prior.

1. Vouchers or warrants for payment and supporting documents
2. Invoices
3. Statements
4. Receipts

Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Approval of Minutes

Commissioner Fred E. Vail made a motion to approve the minutes of February 17, 2020 as submitted. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Appraiser Parcel Search Agreement – Brian W. Coltrane

Commissioner Fred E. Vail made a motion to authorize the chairman's signature on an Appraiser's Parcel Search Agreement between Labette County and Brian W. Coltrane, Iola, KS; the annual fee of \$225.00 has been received. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Parsons Economic Development Director Jim Zaleski – Shot Show Update

Parsons Economic Development Director Jim Zaleski gave Commissioners an update on the SHOT Show that he attended recently in Las Vegas, Nevada, to promote "Grow Labette County". Mr. Zaleski came away with some leads and felt it was a successful show.

Appraiser DeLinda White – Mail Issue

Appraiser DeLinda White met with Commissioners to explain why the Change of Valuation Notices that were to be mailed out on February 18th, had to be taken to a Mail Distribution Center in Wichita, KS, for mailing. On Monday, February 17th, the postage machine in the Treasurer's office quit working, according to County Treasurer Crystal Addis, who was also in the Commission meeting. The repairman for Pitney Bowes, was off that day due to President's Day, but said he would be in on Tuesday to check it out. It was unknown if the machine would be repaired before the close of business on the 18th. Notices were dated February 18th, therefore, the postmark on the envelopes had to be dated February 18th, so the decision was made to take the majority of the notices to the distribution center to ensure that State Statutes governing the mailing would be met. A few of the larger parcels were taken to the Post Office in Oswego to be postmarked.

Great Plains Industrial Park (GPIP/GPDA) – Updates

Park Director Brad Reams, gave an overview of the rail project that has been completed. The inspection was February 4th, and the first shipment arrived on February 10th. Project Manager Becky Dantic gave an update on the 5-year environmental review. Army Regulators were there as well as KDHE. They are working toward the move from the Resource Conservation Recovery Permit in place now, to a Corrective Action Permit with KDHE.

Resolution No. 2020-11-A

Commissioner T. Douglas Allen made a motion to adopt and execute Resolution No. 2020-11-A reappointing Kirk Wyckoff to serve a three-year term on the Labette Center Mental Health Board of Directors until April 2023 or until replaced or reassigned. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas (Yes), Fred E. Vail (Yes).

Resolution No. 2020-12-A

Commissioner T. Douglas Allen made a motion to adopt and execute Resolution No. 2020-12-A reappointing John J. Flynn, Jr. to a three-year term on the Labette Center Mental Health Board of Directors until April 2023 or until replaced or reassigned. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Resolution No. 2020-13-A

Commissioner T. Douglas Allen made a motion to adopt and execute Resolution No. 2020-13-A reappointing Delyna Bohnenblust to a three-year term with the Labette Center Mental Health Board of Directors to serve until April 2023 or until replaced or reassigned. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Resolution No. 2020-14-A

Commissioner T. Douglas Allen made a motion to adopt and execute Resolution No. 2020-14-A reappointing Robert C. Gibbs M.D. to Position No. 1 of the Labette County Medical Center Board of Trustees DBA Labette Health to serve until Aril 2023 or until replaced or reassigned. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Resolution No. 2020-15-A

Commissioner T. Douglas Allen made a motion to adopt and execute Resolution No. 2020-15-A reappointing Wayne Gilmore OD to Position No. 2 of the Labette County Medical Center Board of Trustees DBA Labette Health to serve until April 2023 or until replaced or reassigned. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Resolution No. 2020-16-A

Commissioner T. Douglas Allen made a motion to adopt and execute Resolution No. 2020-16-A reappointing Melissa Morris to Position No. 3 of the Labette County Medical Center Board of Trustees DBA Labette Health to serve until April 2023 or until replaced or reassigned. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

EMPG Grant Discussion

Emergency Manager Charles Morse spoke to Commissioners about the need for an EMPG Grant Title VI Civil Rights Plan required by the Federal Government to be eligible for the grant. Commissioner T. Douglas Allen made a motion to authorize the Chairman's signature on the Title VI Civil Rights Plan on behalf of Labette County. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Mr. Morse will send it in for the Commission Chairman's signature when he gets it filled out.

Emergency Manager Charles Morse also updated Commissioners on the information that he has gathered on the employee ID machine and its capabilities. Mr. Morse has learned that it now does have the option of making ID badges with RFID technology.

Emergency Manager Charles Morse also informed Commissioners that he has resigned his position as Vice-President of Southeast Kansas KEMA Board, citing reasons of not agreeing with some of the board decisions and his increasing County responsibilities.

Mr. Morse also mentioned that he will be attending the KSFA-KEHA Small Flows Annual Conference in Wichita, KS, February 26 – 28, 2020.

The next Labette County Advisory Board meeting will be at the Mae Lessley Community Center in Chetopa, KS, on March 9th, at 9:00 a.m.

South Repeater Quote/CodeRED Service Agreement

911 Dispatch Director Brandy Grassl updated Commissioners on the quote from Commenco for repairs to the south repeater in Chetopa. Commissioner Fred E. Vail made a motion to approve payment of \$1,528.98, payable out of 911 Dispatch fund, to Commenco for service and parts, for the south repeater in Chetopa, KS. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

911 Dispatch Director Brandy Grassl informed Commissioners that the IPAWS System, that will run through the CodeRED system already in place, has been approved through the state, but the service agreement with CodeRED needs to be updated so that it includes the IPAWS capability. The added service is included in the original cost of \$12,600.00 already contracted. Commissioner T. Douglas Allen made a motion to approve the Chairman's signature on the agreement between Labette County and ONSOLVE, LLC for IPAWS service. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Ms. Grassl also discussed issues with the County Verizon phone plan. The current county policy requires an employee to utilize the free phones that Verizon offers. Verizon is having difficulty getting the model of Android phones that are free, and is offering a special deal on the purchase of a Samsung Galaxy 10 for \$29.99. T. Douglas Allen made a motion that authorizes employees to purchase this Android model during this time that the free phones are unavailable. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (No).

City of Edna – Street Project

Commissioner Fred E. Vail made a motion to authorize the Public Works Department to grind and crown twenty-two (22) blocks of streets in the City of Edna later this year, and to also haul rock. (This would just be for hauling the rock – the rock would be purchased from a third party by the City of Edna). The City of Edna would be using county equipment, and Public Work Employees hired by the City of Edna. This work would be done after normal working hours for Public Works, and the City of Edna would also be responsible for the fuel and equipment maintenance while it was being used by them. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Executive Session

Chairman Lonie R. Addis made a motion to go into executive session for non-elected personnel. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Also present was County Counselor Brian K. Johnson, and County Attorney Stephen Jones, for a period of fifteen minutes to reconvene at 11:02 a.m.

Out-of-State Travel and Security Doors – Attorney’s Office

County Attorney Stephen Jones informed Commissioners that he would like to attend out of state training later this summer and would update Commissioners on the details at a later date. He also discussed new security doors for his office. Mr. Jones is planning on replacing doors in the next few weeks for the conference room, the front door, and the back door.

Meeting – Cancelled

The Commission meeting scheduled for Monday, March 2nd, 2020, has been cancelled. The next regular scheduled meeting will be on Monday, March 9, 2020.

Accounts Payable - 2019

Chairman Lonie R. Addis made a motion to approve the following checks: Accounts Payable check numbers 20258 through 20262 in the amount of \$207,712.18 for 2019 expenditures. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Accounts Payable – 2020

Chairman Lonie R. Addis made a motion to approve the following checks: Accounts Payable check numbers 20245 through 20257 and 20263 through 20374 in the amount of \$202,859.29 for 2020 expenditures. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Executive Session

Commissioner Fred E. Vail made a motion to go into executive session for Attorney-client privilege. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Also present was County Counselor Brian K. Johnson for a period of fifteen minutes to reconvene at 12:00 p.m.

Adjournment

There being no further business before the Board of Commissioners, the meeting adjourned at 12:20 p.m. until 9:00 a.m. Friday, February 28, 2020.

Attest

County Clerk, Gena Landis

Chairman, Lonie R. Addis