

Labette County Board of Commissioners
June 25, 2018

Convene

Chairman T. Douglas Allen called the regular session of the Labette County Board of Commissioners to order at 9:02 a.m. on June 25, 2018 at the Commission Room. Attendance: Lonie R. Addis, Present: T. Douglas Allen, Present: Fred E. Vail, Present.

Others Present for the Meeting

County Counselor Brian K. Johnson and County Clerk Peggy Minor.

Media present

Rena Russell from the Labette Avenue.

Southeast Kansas Juvenile Detention Center - Discussion

Commissioner Addis asked the other two Commissioners if it would be permissible to use County Counselor Brian K. Johnson's services if the need would arise for conversation between the SEK Juvenile Detention Center with Commissioner Addis representing them and the Bourbon County Attorney. All three Commissioners agreed. This would be concerning the possibility of Bourbon County withdrawing from the group.

Appraiser's Parcel Search Agreement

Commissioner Lonie R. Addis made a motion to authorize the chairman's signature on the Appraiser's Parcel Search Agreement between Labette County and the Bank of Parsons; they have already submitted their fee of \$225.00. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Good Luck Bait Shop – Cereal Malt Beverage License

Commissioner Lonie R. Addis made a motion to authorize the chairman's signature a Cereal Malt Beverage License for Anthony D. Housley dba Good Luck Bait Shop, 1807 24000 Road, Parsons, Kansas. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Appraiser – Small Claims

County Appraiser DeLinda White presented the Commissioners with a list of parcels that have small claims hearings for 2018 that has not been finalized yet: Om Parmatma LLC (Super 8 Motel) (approximate 27,903 assessed value change), Shree Sairam LLC (Best Western Motel) (approximate 22,605 assessed value change) and Choseth, MAA Group LLC (Canterbury Inn) (approximate 16,363 value change). There was also one parcel that has filed for exemption – Labette Community College, 1230 Main, Parsons (previous bank now library) (possible 64,668 value change); there was an error on the original order so the Appraiser is waiting on the corrected order. Basically, there were no large claims out that could affect the valuation for the 2019 budgets.

Appraiser – Personnel & Budget Discussion

County Appraiser DeLinda White asked Commissioners about some possible Range increases for some of her employees for 2019; one would be due to a job position change which the Commissioners could see no issue with. Ms. White also asked about possible range increases for some of her other employees, Commissioners said those would probably have to be considered on an individual basis.

Appraiser – File Cabinets

County Appraiser DeLinda White presented the Commissioners with a quote from McCarty's Office Machines, Inc. for ten (10) 4 drawer file cabinets with locks. Ms. White told Commissioners that she actually needed twenty-four (24) file cabinets but just got the quote for ten because that is what she had done the previous year. Commissioners asked her if she had enough in her budget to go ahead and purchase the full twenty-four cabinets if the larger amount would give her a better price per cabinet – she stated yes. Ms. White is going to contact McCarty's Office Machines, Inc. and get an additional quote and then present it to the Commissioners. No action taken.

Appraiser – Market Value

County Appraiser explained to the Commissioners that their office was going to need to manually enter the Market Value acreage for the Ag acreage because it did not transfer into Orion at the same time as the actual Ag acreage did. R & S Digital supplied them with an Ag Sheet to get this information from; there are approximately 2600 parcels they will need to do this do. Some homesite acreage may change also after being delineated from the mapping project thru R & S Digital project.

Approval of Minutes

Commissioner Fred E. Vail made a motion to approve prior minutes dated June 18, 2018 as submitted. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Public Health Department – YouTube

Public Health Administrator Blake Lero asked the Commissioners permission to create a YouTube channel for the Health Department; on the website you could create informational type videos that linked to the Public Health Department page. Commissioners agreed that it sounded like a good idea. County Counselor Johnson stated they the County should be careful that they are not giving advice – it is kept generic – that we are not saying that the Board of Commissioners or the County is saying this is the only way – but if you are doing generic topics like what is health etc. then he did not see an issue with it. Counselor Johnson strongly recommended that the Commissioners have the ability to review anything before it gets posted; a legal disclaimer will be placed at the beginning and the end.

Appraiser’s Parcel Search Agreement

Commissioner Fred E. Vail made to authorize the chairman’s signature on an Appraiser’s Parcel Search Agreement between Labette County and Community National Bank & Trust, Chanute, Kansas; said fee of \$225 has already been paid. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

2019 Personal Services – Budget Preparation

Commissioners asked the County Clerk to send out the payroll information to the Elected Officials and Department Heads stating the 2019 KPERS and KP&F rates, unemployment rates and what to budget for insurance. They requested each department complete a Payroll spreadsheet with no COLA, one with a one percent (1%) COLA and one with a two percent (2%) COLA; then present five (5) copies to the County Clerk. These reports will need to be in the Commissioners/County Clerk by July 9, 2018.

Accounts Payable

Chairman T. Douglas Allen made a motion to approve the following checks: Accounts Payable check nos. 14523 thru 14629 in the amount of \$187,649.46. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Emergency Operations Command Trailer – Allen County

Commissioner Lonie R. Addis made a motion to authorize Brandy Grassl to contact Allen County and allow them to borrow Labette County’s Command Trailer from July 13 thru July 16, 2018. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Ms. Grassl will make sure Allen County is familiar with all aspects of the equipment in the trailer.

Class Action Lawsuit – Payments In Lieu of Taxes Act (PILT Act)

Commissioner Lonie R. Addis made a motion to authorize the chairman’s signature on a Class Action Opt-In Notice Form to recover additional sums under the Payments In Lieu of Taxes Act (PILT Act) for fiscal years 2015, 2016 and 2017. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Executive Session

Chairman T. Douglas Allen made a motion to go into executive session for Attorney-client privilege. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail

(Yes). Others present were County Counselor Brian K. Johnson and County Peggy Minor for a period of fifty minutes to reconvene at 11:30 a.m. The County Clerk will only need to be present for the first thirty minutes of the executive session.

JJA – Motivational Posters

Commissioners gave permission for JJA Director Gina Dolechek to purchase motivational posters (at the request of KDOC) from Amazon because the local vendors do not carry the exact one she needs.

Southeast Kansas Area on Aging – 2019 Budget Request

County Clerk Peggy Minor presented the Commissioners with a 2019 budget request she had received from Cindy Lane the Executive Director of the Southeast Kansas Area on Aging. Commissioners requested that she contact Ms. Lane and have her make an appointment with the Commissioners to discuss the request and to bring the sign in sheet from there SEK-AAA meeting concerning the budget request.

911 Dispatch – APC Unit

Dispatch Director Brandy Grassl informed the Commissioners that the two APC units (battery backups) in the radio room had to be replaced; cost of said units was around \$1200. There was a power flicker earlier that morning and it had taken out one of the APC units completely out and the other one down in the radio room; radio connection was lost due to this. The Treasurer's Office happened to have a spare battery so Brandy got the radios up and going again.

Adjournment

There being no further business before the Board of Commissioners the meeting adjourned at 11:50 a.m. until 9:00 a.m., Friday, June 29, 2018.

Attest

County Clerk Peggy Minor

Chairman, T. Douglas Allen