

Labette County Board of Commissioners
April 30, 2018

Convene

Chairman T. Douglas Allen called the regular session of the Labette County Board of Commissioners to order at 9:00 a.m. on April 30, 2018 at the Commission Room. Attendance: Lonie R. Addis, Present: T. Douglas Allen, Present: Fred E. Vail, Present.

Others Present for the Meeting

County Counselor Brian K. Johnson and County Clerk Peggy Minor.

Media present

Rena Russell from the Labette Avenue and Ray Nolting from the Parsons Sun.

Approval of Minutes

Chairman T. Douglas Allen made a motion to approve prior minutes dated April 23, 2018 as submitted. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Abstain).

McCarty's Office Machines, Inc. – Copier Service Contract – Register of Deeds

Commissioner Lonie R. Addis made a motion to authorize the chairman's signature on a Copier Service Contract between McCarty's Office Machines, Inc. and Labette County for the Labette County Register of Deed's Office for Canon Model IR4225 Serial No. RKF02141 for the period from May 4, 2018 to May 4, 2019 to be billed at the annual rate of \$745.00 payable from the General Fund – Register of Deeds. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

McCarty's Office Machines, Inc. – Fax Service Contract – Treasurer

Commissioner Lonie R. Addis made a motion to authorize the chairman's signature on a Fax Service Contract between McCarty's Office Machines, Inc. and Labette County for the Labette County Treasurer's for Canon Model LC710R Serial No. KAG58905 for the period from May 09, 2018 to May 09, 2019 to be billed at the annual rate of \$235.00 payable from the General Fund – Treasurer. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Appraiser's Parcel Search Agreement

Commissioner Fred E. Vail made a motion to authorize the chairman's signature on a Parcel Search Agreement between Labette County and Jason Lehman, JWL Appraisal, Arcadia, Kansas for the annual amount of \$225.00. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Altamont City – Mowing Request

Altamont City Superintendent Brad Myers talked to Commissioners about possibility using the County's equipment to do the side-arm mowing at the Altamont City Lake and lagoon ponds three times again this year.

Commissioner Lonie R. Addis made a motion to allow Public Works to loan one mower to the City of Altamont for up to three mowing sessions and that being said the City of Altamont will be responsible for equipment maintenance that might occur, misuse of equipment, fuel and the hiring of someone to operate the machine, which this is usually a county employee but said person will be hired by the City of Altamont and the work will not be done during regular Public Works work hours. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Labette County 2017 Financial Statement (Audit)

Rodney M. Burns, CPA, LLC presented the Commissioners with the 2017 Labette County Financial Statements (Audit); Mr. Burns stated there were no violations. He did suggest that the Treasurer's Bond might be increased to \$75,000 or \$100,000 especially if the Treasurer was not covered under the blanket bond the County has thru the EMC Insurance; currently the Treasurer has a separate bond of \$25,000.

Audit Engagement Letter

Commissioner Fred E. Vail made a motion to authorize the chairman's signature on the Audit Engagement Letter with Rodney M. Burns, CPA, LLC for fiscal year 2018 for a fee of \$20,600 plus any direct costs. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Public Health Department – Spot Vision Screener

Public Health Nurse Lisa Hoppock informed the Commissioners that the Health Department had received a \$4,000 Grant from the Parsons Area Community Foundation towards the purchase of a WA Spot Vision Screener. The total purchase price of the Spot Vision Screener is \$7,634.68 with the \$4,000 Grant they were still short \$3,634.68. Lisa is requesting that the difference come from the Public Health Department Fund. After a brief discussion it was decided that this purchase would be a very useful tool to be used for various functions.

Commissioner Lonie R. Addis made a motion to allow the Public Health Department to purchase the 52890 WA Spot Vision Screener in the amount of \$7,634.68 with \$4,000 coming from the Parsons Area Community Foundation and \$3,634.68 payable from the Public Health Fund. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Public Works – Security/Firewall Appliance

Public Works Director Sandy Krider and Office Manager Johnia Franklin talked to Commissioners about purchasing a Network Security/Firewall to create a secure VPN connection with the Courthouse in Oswego. This connection will enable a program within the Public Works CIC software to automatically download certain Payroll, Accounts Payable and Mapping files into the Public Works software eliminating the need to hand enter some of the needed information which in turn will save lots of valuable time.

Commissioner Fred E. Vail made a motion to purchase a SonicWall TZ300 Network Security/Firewall Appliance with a one-year Advanced Gateway Security Subscription from Higher Calling Technologies for the total price of \$1,200.00 for the Public Works computer system payable from the Public Works Fund – Capital Outlay. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

KS FLAP RS 3761(1) Big Hill 19000 Road – Preconstruction Conference

Public Works Director Sandy Krider and Assistant Public Works Director Ralph George presented the Commissioners with information on the KS FLAP RS 3761(1) Big Hill 19000 Road Preconstruction meeting that was held at the Public Works Department on April 25, 2018; Commissioner Lonie R. Addis was also present at said meeting. This meeting was sponsored by the Federal Highway Administration Central Federal Lands Highway Division.

Some the highlights of the meeting included the following: the road will be chipped and sealed; project activity will begin around May 29, 2018 and scheduled to be completed by July 13, 2018; there should be at least one lane of traffic open on the road at all times; contact person for the project from the Federal Highway Administration will be Aaron King, Project Engineer; starting on the west end of the road; pulling rock from the Cherryvale quarry; Vance Brothers will be supplying the asphalt – they will consider doing work for the cities only – no private work at all; weekly updates with Aaron King; Laforge and Budd Construction Company will put up permanent markings instead of temporary markings.

Public Works – Hot Mix

Public Works Director Sandy Krider told Commissioners that Bettis Asphalt and Construction, Inc., Erie will be providing the hot mix this year at the price of \$50.60 a ton. The county is wanting to use the hot mix from the north end of Pratt Road down to 15,000 Road then probably use the cold mix on the south end. Commissioner Addis stated that Bettis needed a Commission signature to lock the price in before it expired so he had went ahead and signed the form. The signature did not lock in any certain amount purchased only that the county would be receiving the hot mix at the \$50.60 a ton; in fact, the county does not even have to purchase any hot mix.

Labette County Emergency Operations Plan – Promulgation

Commissioner Lonie R. Addis made a motion to authorize the chairman’s signature on the Promulgation for the Labette County Emergency Operations Plan which was approved on April 24, 2018 and will expire on April 24, 2023. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Accounts Payable

Chairman T. Douglas Allen made a motion to authorize the following checks: Accounts Payable check nos. 14092 thru 14130 in the amount of \$336,026.25. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Payroll

Chairman T. Douglas Allen made a motion to authorize the following checks: Payroll Check nos. 1632 thru 1634 in the amount of \$4,229.42 and Direct Deposit nos. 816151 thru 816271 in the amount of \$242,494.49 for a total amount of \$246,723.91. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

Southeast Kansas Regional Juvenile Detention Center Report

Commissioner Lonie R. Addis gave a report on the Southeast Kansas Regional Juvenile Detention Center – first item discussed was the 2019 budget; the second item discussed was the possibility of Bourbon County pulling out from the Southeast Kansas Regional Juvenile Detention Center.

Executive Session

Commissioner Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Brian K. Johnson and County Clerk Peggy Minor for a period of fifteen minutes to reconvene at 12:19 p.m.

Executive Session

Chairman T. Douglas Allen made a motion to go into executive session for non-elected personnel. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Brian K. Johnson and County Clerk Peggy Minor for a period of five minutes to reconvene at 12:32 p.m.

Adjournment

There being no further business before the Board of Commissioners the meeting adjourned at 12:49 p.m. until 9:00 a.m., Monday, May 07, 2018.

Attest

County Clerk Peggy Minor

Chairman, T. Douglas Allen