

## **Labette County Board of Commissioners**

### **May 08, 2017**

#### **Convene**

Chairman Fred E. Vail called the regular session of the Labette County Board of Commissioners to order at 9:00 a.m. on May 08, 2017 at the Commission Room. Attendance: Lonie R. Addis, Present: T. Douglas Allen, Present: Fred E. Vail, Present.

#### **Others Present for the Meeting**

County Counselor Fred Johnson and County Clerk Peggy Minor.

#### **Media present**

Ray Nolting from the Parsons Sun.

#### **Mound Valley – Police Protection Agreement**

Commissioner Lonie R. Addis made a motion to authorize the chairman's signature on an Amended Agreement to Furnish Police Protection between the City of Mound Valley and Labette County, Kansas pertaining to the Sheriff's Office for \$1,400.00 per month; said agreement will commence on January 1, 2018 and end at midnight on December 31, 2018. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

#### **Sheriff's Department/Deputies Overtime**

Commissioner Lonie R. Addis made a motion to authorize and acknowledge in the minutes to allow the Sheriff to exceed his 2017 budget within reason due to the incidents that happened over the weekend involving the Labette County Sheriff and his Deputies and the necessary steps the Sheriff has to take in order to move ahead not only with the investigation but to replace officers temporarily with some overtime. T. Douglas seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

#### **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for Attorney-client privilege. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson and County Sheriff Darren Eichinger for a period of ten minutes to reconvene at 9:20 a.m.

#### **Emergency Management Discussion**

Emergency Management Assistant Director Charles Morse informed Commissioners it would be September 2017 before he would be awarded to get his Emergency Management Certification. Mr. Morse stated that the Certifications are usually awarded at the Annual Conference in September and the certifications are actually thru the Kansas Emergency Management Association and not the state. As far as the State of Kansas is concerned Mr. Morris has already met all of the requirements/training – the state just does not have any badging or official titles – once you go thru all of their classes/courses you are done with the state. Floodplain issues and PIO (Public Information Officer) training were also discussed.

#### **Audit Review**

Rodney Burns, CPA discussed with the Commissioners the results of the 2016 Labette County Audit. Mr. Burns stated that a couple of the banks were under pledged for the FDIC coverage at the end of the 2016 year due to the fact that a CD came due at the end of the year in one bank and was transferred to another bank and the bank did not put up enough pledges to cover it but the issue was rectified within three or four days (weekend and holiday). There were no cash basis or budget violations. Mr. Burns stated that KPERS has a \$9.2 billion underfunding and Labette County's share (which must be disclosed in the notes on the audit) is \$4.4 million for 2016.

#### **Audit Engagement Letter – 2017**

Commissioner Lonie R. Addis made a motion to authorize the chairman's signature on an Audit Engagement Letter for 2017 with Rodney M. Burns, CPA, LLC in the amount of \$20,600.00 plus any direct costs such as

report reproduction, postage, travel, copies, telephone, etc. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **McCarty's Office Machines – Register of Deeds – Copier Service Contract**

Commissioner T. Douglas Allen made a motion to authorize the chairman's signature on a Copier Service Contract between McCarty's Office Machines, Inc. and Labette County – Register of Deeds' Office for a Canon IR4225 copier Serial No. RKF02141 for the period of May 4, 2017 to May 4, 2018 to billed annually in the amount of \$745.00 payable from the General Fund – Register of Deeds Department; this agreement allows 48,000 black/white copies per year with excess billed at \$0.015 per copy. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **McCarty's Office Machines – Treasurer – Fax Service Contract**

Commissioner T. Douglas Allen made a motion to authorize the chairman's signature on a Fax Service Contract between McCarty's Office Machines, Inc. and Labette County – Treasurer's Office for a Canon Model LC710R Serial No. KAG5890 for the period of May 9, 2017 to May 9, 2018 to billed annually in the amount of \$235.00 payable from the Treasurer's Special Auto Fund. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **Appraiser's Parcel Search Agreement – Mid America Appraisals**

Commissioner T. Douglas Allen made a motion to authorize the chairman's signature on an Appraiser's Parcel Search Agreement between Labette County and Mid America Appraisals, Pittsburg, Kansas for the annual amount of \$225.00. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **Appraiser's Parcel Search Agreement – Chetopa State Bank**

Commissioner T. Douglas Allen made a motion to authorize the chairman's signature on the Appraiser's Parcel Search Agreement between Labette County and Chetopa State Bank, Chetopa, Kansas for the annual amount of \$225.00. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **Approval of Prior Minutes**

Commissioner T. Douglas Allen made a motion to approve prior minutes dated May 01, 2017 as submitted. Lonie R. Addis seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **Executive Session**

Chairman Fred E. Vail made a motion to go into executive session for Attorney-client privilege. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson and County Clerk Peggy Minor for a period of fifteen minutes to reconvene at 10:46 a.m.

### **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive for Attorney-client privilege. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson and County Clerk Peggy Minor for a period of ten minutes to reconvene at 10:59 a.m.

### **Accounts Payable**

Chairman Fred E. Vail made a motion to approve the following checks: Accounts Payable check nos. 10867 thru 10980 in the amount of \$128,992.21. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

### **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for Preliminary Acquisition of Real Property. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). The only other one present was County Counselor Fred Johnson for a period of ten minutes to reconvene at 12:08 p.m.

## **Work Session**

Commissioner recessed into a work session at 12:10 p.m. The regular session reconvened at 1:10 p.m.

## **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for Preliminary Acquisition of Real Property. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson, County Appraiser DeLinda White, Commercial Field Appraiser Jean Nash and County Clerk Peggy Minor for a period of fifteen minutes to reconvene at 1:25 p.m.

## **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for non-elected personnel. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson and County Appraiser DeLinda White for a period of thirty minutes to reconvene at 1:56 p.m.

## **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for non-elected personnel. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson and County Appraiser DeLinda White for a period of thirty minutes to reconvene at 2:28 p.m.

## **Register of Deeds – Passport Supplies**

Commissioners stated that all of the supplies for the Passport Service performed by the Register of Deeds Office shall be paid for from the General Fund – Courthouse Department.

## **Executive Session**

Commissioner Lonie R. Addis made a motion to go into executive session for non-elected personnel. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes). Others present were County Counselor Fred Johnson and County Appraiser DeLinda White for a period of fifteen minutes to reconvene at 2:52 p.m.

## **Phone Conversation – Stephen Jones**

Commissioners had a phone conversation at 3:15 p.m. with County Attorney Stephen Jones to discuss details of a pay increase for one of his employees.

## **County Attorney Office – New Position**

Commissioner Lonie R. Addis made a motion to authorize the creation of a new position in the County Attorney's Office – Legal Assistant II at a Range 11. T. Douglas Allen seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

## **County Attorney's Office – Legal Assistant II – Retroactive Pay**

Commissioner T. Douglas Allen made a motion to award retroactive pay to a County Attorney Employee who will be newly classified as Legal Assistant II Range 11 effective with the first pay period in January 2017 due to the County Attorney's oversight. Fred E. Vail seconded the motion. The motion passed by vote: Lonie R. Addis (Yes), T. Douglas Allen (Yes), Fred E. Vail (Yes).

## **Adjournment**

There being no further business before the Board of Commissioners the meeting adjourned at 3:52 p.m. until 9:00 a.m., Monday, May 15, 2017.

Attest

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County Clerk Peggy Minor

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Chairman, Fred E. Vail